

General Information and Instructions

Progress Reports

*The blue line represents the current, editable reporting period*

Required Reports	Reporting Period	Date Created	Date Submitted	Status	Due Date	Days Overdue	Approved Date	Select
Report 1: Biannual	September through February	2/20/2019	2/20/2019	Approved	3/20/2019		2/20/2019	<a href="#">View</a>
Report 2: Biannual	March through August	9/17/2019	9/17/2019	Approved	9/20/2019		9/17/2019	<a href="#">View</a>
Report 3: Biannual	September through February				3/20/2020			<a href="#">Edit</a>

**Report 1: Biannual  
for**

**Reporting Period: September through February**

**If reports are not submitted on time, grant funds will be placed on hold**

Milestones

Enter the milestone completion date if it was completed in the current reporting period

Milestone	Homeland Security Estimated Completion Date	Report 1 Completion Date	Report 2 Completion Date	Report 3 Completion Date
Submit HSIP to TDEM and HSGD	12/15/2018		12/31/2018	
Submit SPR and THIRA to TDEM and HSGD	01/15/2019		07/24/2019	
Travel and Training Completed	09/01/2019			

Federal Requirements

1. **Project Status:** Please indicate the current status of your grant funded activities:

- Not Started  On Schedule  Behind Schedule  Ahead of Schedule  Completed  Cancelled

**Project Status Definitions**

**Not Started** – Grantee has not begun any planned project activities; the status of all milestones indicates none are complete and no grant funds have been expended.

**On Schedule** – Grantee has completed each milestone with an estimated date prior to the report due date, OR grantee is providing Additional Information below to explain why project is still "On Schedule" even though the completion status of milestones may indicate otherwise.

**Behind Schedule** – Grantee has not completed one or more milestones with an estimated date prior to the report due date, OR grantee is providing Additional Information below to explain why project is "Behind Schedule" even though the completion status of milestones may indicate otherwise.

**Ahead of Schedule** – Grantee has completed each milestone with an estimated date prior to the report due date and one or more milestones with an estimated date after the report due date, OR grantee is providing Additional Information below to explain why project is "Ahead of Schedule" even though the completion status of milestones may indicate otherwise.

**Completed** – All work under the grant is finished, each milestone has been completed, and the grantee has submitted a FINAL Financial Status Report (FSR) or plans to submit a FINAL FSR within the next 14 calendar days.

**Cancelled** – Grantee does not plan to complete the project for which funds were awarded. (Note: The grantee should submit a FINAL FSR de-obligating all grant funds in eGrants as soon as possible).

2. **Project Status Additional Information:** If the grant-funded activity is "on schedule or "ahead of schedule", use this space to provide any additional information about recently completed project activities (e.g. specific equipment ordered, training that has been scheduled or completed, etc.) and/or further describe the status of your project. If the grant-funded activity was cancelled or experienced delays, please use the space below to briefly summarize what barriers exist and the actions being taken to address them. Your response below is required if "not started" or "behind schedule" or "cancelled" is selected on question number 2.

Report 1:

THIRA/SPR submission delayed due to issues with our outside partners. The delay is partially due to the government shutdown and the unavailability of max.gov staff. We anticipate submission in the next few weeks. The Homeland Security Implementation Plan was submitted on 12/31/2018

Report 2:

The Regional THIRA/SPR was submitted on July 24, 2019. While the full work of the THIRA was submitted to FEMA by the Houston UASI by the federal deadline, H-GAC submits a redacted THIRA in the form of a Stakeholder Report to the Office of the Governor. This year's submission was delayed due to Houston UASI staffing issues. Work on the 2019 THIRA/SPR will commence starting with stakeholder meetings scheduled for September 25-26th. Data collection for the Homeland Security Implementation Plan is ongoing. Grant funded staff continue to participate in the development of regional catastrophic plans and participate on various regional working

Report 3:

Report 4:

Report 5:

Report 6:

**3. Success Stories:** Describe any features or outcomes of the grant funded activity that have been particularly successful and might benefit other agencies to know about. (Response optional.) A good success story: 1) Identifies the problem or issue that exists (or existed); 2) Describes how the project addressed the problem or issue, including who benefitted most as a result of the project; and 3) Illustrates (with a real world event when possible) how the project made a significant difference in the community. (Note: Stories that also include regional data or statistics which show the impact of the grant-funded project are especially useful in highlighting the effectiveness of grant programs and may help encourage continued appropriations in future years.)

Report 1:

Report 2:

Report 3:

Report 4:

Report 5:

Report 6:

**4. Impact:** Please describe the impact this project has had on regional terrorism preparedness capabilities. (A response is required for the FINAL report, but Optional for other Biannual reporting periods.)

The impact statement should: 1) state the project's accomplishments; 2) highlight the value of your grant-funded work; and 3) demonstrate how the project made a difference in the community. Note: See the above guidance for "good" Success Stories for additional guidance on highlighting the impact of your project.

Report 1:

Report 2:

Report 3:

Report 4:

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Report 5:

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Report 6:

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Notes by Grantee to OOG:

Note from Grantee to OOG

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**Save Note from Grantee to OOG**